

BOARD MEMBER AUSTRALASIAN CHAPTER INTERNATIONAL EROSION CONTROL ASSOCIATION

JOB DESCRIPTION

A Board Member must be duly elected to the IECA Australasia Board of Directors by the active membership of the IECA Australasia. The Board Member must be a current member of IECA Australasia. Each Director is elected for a 3 year term at which time they may seek re-election.

The primary function of this position is to closely interact with the President and other IECA Australasia Board Members in all assigned duties from the President. Typically persons in this position will either serve on or chair selected committee assignments. They will also participate in all board votes to determine IECA Australasia actions/policy. A person serving in this position should have an in-depth knowledge of IECA Australasia's mission and have very good communication skills as a representative of IECA Australasia.

Board members are expected to take on a leadership role within the industry, promoting best practice ESC wherever appropriate/applicable.

Board members are generally reimbursed for reasonable expenses incurred while undertaking business for IECA, time spent on IECA business is on a voluntary basis and is not paid.

DUTIES AND RESPONSIBILITIES

The duties and responsibilities include but are not limited to:

- Serves on or chairs any and all IECA Australasia committees as deemed by the President.
- Participates as a voting member of the IECA Australasia Board of Directors at all meetings on all association resolutions.
- Attendance at 50% (minimum) of the meetings is required. The President may waive this requirement if the situation warrants a waiver. The meetings are generally via tele-conferencing with one face to face meeting prior to the AGM. Attending the AGM is generally at the expense of IECA Australasia.
- Represents IECA Australasia at conferences, workshops and expositions either at the request of the President or within the incumbents immediate region.
- When attending events such as IECA conferences, Directors are expected to assist in the running of the event whenever applicable.
- Upholds IECA Australasia's Bylaws.
- Assumes and professionally completes any and all tasks assigned by the President.

- Exhibits a professional, unbiased attitude when representing IECA Australasia.
- Is aware of, and shall seek to avoid all conflicts of interest, whether actual, apparent, perceived, potential, personal or IECA-related.

September 2014